

06/03/2021

**WORTH MATRAVERS PARISH COUNCIL  
COVID 19 EXTRAORDINARY CIRCUMSTANCES BRIEFING AND FEEDBACK FROM THE CLERK  
ON COUNCIL ACTIVITIES TUESDAY 2 MARCH 2021**

FOR INFORMATION TO Chairman Cllr J Burden, Vice Chairman Cllr I Bugler, Cllrs R Woolford, C Melville, Mrs. C Vosper, Mrs. L Spencer – Duncan

APOLOGIES FOR ABSENCE None

**ADMINISTRATION**

**2455** Following the increased spread and virulence of a new Covid 19 strain and changes to governmental advice effective from January 2021 the Clerk had after liaison with the Chairman and Vice Chairman postponed the Meeting originally proposed for 2 March. The Council will revert as soon as practicable to meet and exceed the annual statutory requirement as in 2020-21 of at least one Annual and three General PC Meetings in the forthcoming Municipal year 2021-22. An advisory Remote Decision Matrix had been completed by all Councillors for this meeting .

**MINUTES OF THE LAST MEETING**

**2456** The Draft Briefing and Feedback Notes circulated and published for the cancelled 2 March meeting had been noted by all Councillors. Formal Acceptance of these Notes and the signature of the Chairman were deferred to the next public PC meeting

**CLERKS REPORT ON MATTERS ARISING**

**2457** The Outstanding Action Points arising from the last and previous PC Meetings and Briefings had been circulated and noted.

**CORRESPONDENCE**

**2458** Happy Cottage WM. Unofficial layby work and highway enclosure correspondence from Clerk to the property owner and surrounding London Row residential properties noted. On going investigations to ensure return to previous status quo on the highway are in progress.

**2459** The PC noted the completion of the Lease and financial contribution of WM Car Park area to Cornerstone for a mobile mast erection. A Wayleave has been granted for electricity connection from the pole opposite the car park.

**2460** Cllrs agreed to support a donation from the 2021-22 WMPC Budget to Corfe Castle pre-school facility as it is used by many children from the WM Parish

**2461** Cllrs agreed to support a contribution of £250 to the Dubber to reflect their increased costs and loss of income from advertising during the pandemic.

**2462** The Clerks feedback on the Dorset Council's Grounds Maintenance quotation for 3 years from 1<sup>st</sup> April 2021 was noted. This quotation was to be agreed as not significantly different to the existing contract costs and was to be upgraded each year by RPI. It was agreed through use of current CV 19 Delegated Authority this quotation would be formally accepted by the Clerk

**HIGHWAY MATTERS**

**2463** Cllrs noted that D C Highways recent work on the dangerous state of Banks Hill WM appears to have solved the issue at the BT box. Ground water is still leaking out of the road surface in other places. Ongoing issues in this location need addressing.

## PLANNING AND TREE WORK APPLICATIONS

**2464** PA 6/2020/0620 Worth Cottage, Worth Matravers, Swanage, BH19 3LQ Erect single storey outbuilding and construct link attaching outbuilding to dwelling.

**2465** Listed building PA 6/2020/0619 Worth Cottage, Worth Matravers, Swanage, BH19 3LQ Erect single storey outbuilding and construct link attaching outbuilding to dwelling. Parish Councillors are concerned about the flank wall. This has stability issues and has fallen in the recent past into the road. The PC would agree in principle to this extension, if, consideration is given to substantially reinforce an already failing "retaining wall" (on road side) to the extent of proper concrete footings /steel reinforced mesh backed up with concrete blocks, not just a cheap cosmetic "make good, make over," that will fall into an already poor road surface a couple of years down the line.

**2466** PA 6/2020/0575 Haycrafts Farm Caravan And Camping Park, Haycrafts Lane, Harmans Cross, BH19 3EB Remove existing motor van waste point and create new open-grille motor van waste point. Improve drainage at front entrance and adjacent to reception building. No Comment

**2467** TPO/2021/012 Cherry Orchard, Valley Road, Harmans Cross, BH19 3DX Pruning works to T1, T3 and T4 (Monterey pines) Felling of T2 Monterey pine - a replacement tree would be required of a suitable species and size to be planted away from the boundary in a new part of the garden. Concerns expressed that this is not the first 'Felling' application recently from this property.

**2468** TPO/2021/011 Valley View, Valley Road, Harmans Cross, BH19 3DX Pruning works to T1, T2, T3, T4, T5 and T6 (Monterey pines) as detailed in Derek Brinsley Tree Consultant's Tree Survey Schedule dated 27/01/2021 No Comment

**2469** - Old Caplestone Farm, Valley Road, Harmans Cross, Wareham, BH20 5HU Erect single storey extension No Comment

**2470** PA 6/2021/0004 -Hedgerow, Haycrafts Lane, Harmans Cross, Swanage, BH19 3EB Erect annexe to be used as ancillary to the main dwelling house known as 'Hedgerow' Cllrs were concerned as to whether this application represented the construction of another property, making an additional semi-detached house

**2471** PA 6/2020/0471 Happy Cottage, London Row, Worth Matravers, Swanage, BH19 3LQ Repairs to existing tool shed & realign outdoor steps. Replace existing corrugated asbestos roof with slate roof. Stabilise retaining wall. Repair existing traditional stone walls: Replace existing Crittal window with non-opening wood framed window. Install a new window in the East facing gable wall, incorporating Purbeck stone lintel. Replace existing steps on exterior of East gable wall with new steps. External landscaping works. Further to Minute **2458** Cllrs noted that as regards Happy Cottage all amendments adhere to the original lay out.

**2472** TPO/2021/017 Knolldown, Valley Road, Harmans Cross, BH20 5HU (G1) Group of cypresse trees - fell; (T1) Oak – fell. Replacement planting plan for site submitted. Concern about a possible ongoing contravention of the original planning consent which required the care be taken to prevent existing trees from being damaged as a reason for subsequently removal.

## FINANCIAL MATTERS

**2473** The 2021 Cash Book Reconciliation. 30 January was noted (Previously circulated)

**2474** The 2020-21 WMPC Budget 28 February provisional outturn had been circulated and was noted.

**2475** The following invoices received 2 March 2021 had been certified for payment with two signatures by the Chairman & Cllr Vosper as appropriate.

R Khanna	£	724.18	December Clerk's salary, PAYE, and expenses
WMPC Office	£	66.59	BT Internet and phone,
J D Facilities.	£	628.55	January WM Toilet Cleansing
ITB Gardening	£	204.40	Hedge cutting and grounds maintenance

**2476** Confidential

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## DISCUSSION AND INFORMATION

**2477** No public discussion took place as the proposed 2 March PC meeting was not held due to local CV 19 incidents. Briefing notes on all Agenda items had been forwarded to all Councillors. No members of the public had raised items for discussion by the PC with the Clerk.

## PUBLIC ACCESS AND COMMUNICATION

**2478** At present due to CV19 meetings in public are not being held. All meetings when held will be open to the public to attend and observe but not to take part in the proceedings. Members of the public wishing to raise items with the Parish Council must contact the Clerk in writing two days in advance of a meeting. When a meeting is held any member of the public seeking access to the hall to attend that meeting must follow as directed all the WMPC and HXVH Risk Assessment requirements for the public. These will include social distancing and use of face masks. The toilets within the hall are not publicly available.

**2479** The next PC meeting scheduled for the 6 April 2021 will be subject to any further government instructions be held at HXVH where a safe risk assessed PC meeting can take place at this hall.

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