

06/08/2020

WORTH MATRAVERS PARISH COUNCIL
COVID 19 EXTRAORDINARY CIRCUMSTANCES
BRIEFING AND FEEDBACK WITH THE CLERK ON COUNCIL ACTIVITIES AS HELD IN WORTH
MATRAVERS VILLAGE HALL TUESDAY 4 AUGUST 1930

PRESENT Cllrs J Burden Chairman, Cllrs R Woolford, C Melville, Mrs. K Riggs, Mrs. C Vosper,
APOLOGIES Vice Chairman Cllr I Bugler, Cllr Mrs. L Spencer – Duncan,

ADMINISTRATION

2241 No members of the public had raised items for discussion by the PC with the Clerk. In person access was not permitted to the hall under the then current government guidelines. Full safety procedures as set out in national and local guidance for public halls were followed for this briefing.

2242 Following a reference to him by the DC Cllr Mrs. Cherry Brooks, Jonathan Mair the Head of Legal Services at Dorset Council had directed as the Monitoring officer *The email WMPC “meetings” previously held and now the face to face meetings in halls are unlawful because the PC are excluding people other than the councillors from attending. Whether meetings are held virtually or face to face the Government has retained the legal requirement that notice must be given of the right of members of the public to attend and there must be the facility for them to attend.* .

Regardless of the fact that less than one member of the public had attended WMPC meetings in the last 6 months Mr. Mair had also stated *.To make your meetings lawful, going forwards all meeting notices and meeting arrangements provide for public attendance.*

2243The formal decision making Parish Council meeting was according deferred to the 1 September at HXVH. The public subject to the Parish Council and HX Village Hall Covid 19 Risk Assessment requirements of masks, hand etc. cleansing and social distancing will be able to attend.

MINUTES OF THE LAST MEETING

2244 The Draft Minutes of the Council meeting held on Tuesday 7 July had been previously circulated. These were agreed by all Councillors as a true and accurate record. Formal Acceptance of these Minutes and signature of the Chairman was deferred to the next PC meeting 1st September.

CLERKS REPORT ON MATTERS ARISING

2245 The Action Points as circulated arising from the last and previous meetings were noted.

2246 Cllr Bugler unfortunately unable to attend this briefing meeting had reported via the Remote Decision Matrix that although early the PC needs to be prepared for Winter Maintenance. The village snow plough is located at Weston Farm which is no longer in operation. The PC need to sort out arrangements for the location and use of the snow plough and winter grit delivery. He suggested the snow plough be moved to Compact Farm instead. This would be investigated by the Clerk for the next meeting in September.

CORRESPONDENCE

2247 The Clerk advised attendees of the dialogue he was having with the Planning Inspectorate about the lack of opportunity of the PC or other interested parties to comment on or correct evidence given by the appellants in their supporting statement on the Misty Cottage -House Holder Planning appeal .

2248 The Clerk advised that the DoT intentions was to hold the Public inquiry the proposed fare increases application - The Bournemouth-Swanage Motor Road & Ferry Co by virtual means, using Microsoft Teams software.

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He had over the past four months had no response from Dorset Council Councillors on the WM PC objections and concerns other than references by DC Cllrs Brooks and Cllr Suttle (Swanage) to the Portfolio Holder DC Cllr Ray Bryan . He had not acknowledged or responded to these written concerns.

HIGHWAY MATTERS

2249 The Clerk updated Cllrs on concerns he had expressed to Dorset Council about the lack of any information, consultation or communication with the PC on the current traffic scheme and future (10 August?) road closure works in Langton High Street .(DC Cllr Brooks had indicated by e mail that she had been discussing these proposals with Dorset Highways Officers and Langton Matravers PC over many months). The WMPC concerns arose as a result of the proposed diversion route for all Worth traffic to and from Swanage, whilst the Langton High Street was closed, was via Kingston. The shortest route for this traffic was via Haycrafts lane a single carriageway road with passing places, blind bends currently signed unsuitable for heavy traffic. He was waiting an explanation from DC Officers and had put forward signing proposals for alleviating possible problems in Haycrafts lane during the closure period of up to a week.

PLANNING AND TREE WORK APPLICATIONS

2250 PA 6/2020/0321Swanworth Quarry, Kingston Lane, Worth Matravers, Swanage, BH19 3LE Lateral extension to Swanworth Quarry and extension of the end date for quarrying and restoration. The Clerk circulated A4 plans down loaded from the internet. No issues were raised

2251 PA 6/2020/0318: Brockley, Kingston Lane, Worth Matravers, Swanage BH19 3LE: Non material amendment to Planning Permission 6/2019/0470 (Erect two storey dwelling with access & parking) to erect canopy on West elevation, widen garage doors, reduce width of West elevation window, amend South elevation with bi-fold doors and door with Juliette balcony. Reduce roof ridge height. This application had been approved by DC Planning officers prior to this meeting .

FINANCIAL MATTERS

2252 The Clerk had previously circulated for information the first three months Budget and Expenditure review 2020-21 and the Cash Book Reconciliation. 30 June 2020

2253 Invoices received for payment 8 July -4 August

R Khanna	£	721.48	Clerk's salary, PAYE, and expenses
WMPC Office	£	66.50	BT Internet and phone,
J D Facilities.	£	628.55	WM Toilet Cleansing
ITB Gardening	£	1083.00	Grass cutting and grounds maintenance
Worth PCC	£	12.00	Rental of West Burton Field .
Secure Alarms	£	264.06	CCTV WMCP

2254 **Confidential** The collection of WM & HX Car Park Donations for August 2020 would be by Cllrs Melville and Woolford. Donations will continue to be banked at St Michaels Garage Post Office.

DISCUSSION AND INFORMATION

2255 A Plan and Proposal for future management of the Withered Bed from Cllr Mrs. Spencer – Duncan was passed around and would be formally circulated for discussion at the next PC meeting. **Action** Clerk

2256 Cllrs had noted the good work and efficiency of the DWP Refuse collection team at WMCP. Cllr Vosper drew specific attention to the low levels of dumped refuse at the sides of the car park during this very busy summer period The PC asked that their thanks be passed on to the DWP refuse crew

2257 The Chairman once again drew attention to the deteriorating state of Bank Hill leading down into Worth village. There were now many potholes now breaking up around the edges and water had for many months been flowing out of the services manhole. **Action** Clerk

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2258 In this same Bank Hill section and the road down from the barn and car park the Chairman noted how the road edges were getting overgrown with nettles and brambles. These were growing so as to force pedestrians towards the middle of the road. As a Dorset Highway non-priority issue there was no prospect of Dorset Highways promptly dealing with this problem so the Clerk would arrange for the PC contractor to cut back on these highway boundary edges. **Action** Clerk

2259 Cllr Riggs announced that regrettably due to CV 19 economic circumstances affecting business in Swanage they were having to move out of Purbeck and she could no longer in the future act as a Parish Councillor. She would continue as long as feasible until she moved away. All Cllrs empathised and wished her well.

2260 Cllr Woolford suggested that the PC consider in the light of the DC Monitoring Officers recent intervention that all future meetings be held at HXVH which offered better facilities for dealing with any risk assessed from CV19. The next meeting will be held there and after consultation on availability with the HXVHMC a decision made at that meeting to cover the immediate future meetings thereafter.

This Briefing Session for Parish Councillors was closed by the Clerk at 2028

The next PC meeting will be at HXVH on 1 September. This would be advertised as required by the DC Monitoring officer as open to the Public and held in compliance with the Covid 19 Parish Council and Village Hall Management Committee Risk Assessments criteria.

Roger Khanna Parish Clerk

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