

LOCAL COUNCILS IN ENGLAND AND WALES
ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2020

Worth Matravers Parish Council

SECTION 1 - ANNUAL GOVERNANCE STATEMENT

We acknowledge as the members of **WORTH MATRAVERS PARISH COUNCIL** our responsibility for the ensuring that there is a sound system of internal control, including preparation of the statement of accounts. We confirm, to the best of our knowledge and belief, with respect to the statement of accounts for the year ended 31st March 2020 that :

| | AGREED | YES MEANS THAT THE COUNCIL |
|---|---------------|--|
| We approved the accounting statements prepared in accordance with the requirements of the Accounts & Audit Regulations and proper practices. | X | Prepared its accounts in the way prescribed by law |
| We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness | X | Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge |
| We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Council to conduct its business or on its finances | X | Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so |
| We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations. | X | Has during the year given all persons interested the opportunity to inspect and ask questions about the council's accounts |
| We carried out an assessment of the risks facing the Council and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required | X | Considered all the risks it faces in the operation of the Council and has deal with them properly |
| We maintained throughout the year an adequate and effective system of internal audit of the council's accounting records and control systems | X | Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the council and reviewed the impact of this work |
| We took appropriate action on all matters raised in reports from internal and external audit | X | Has responded to matters brought to its attention by internal and external audit |
| We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end have a financial impact on the Council and, where appropriate have included them in the statement of accounts | X | Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant |
| Trust funds - in our capacity as the sole managing trustee we have discharged our responsibility in relation to the accountability for the funds(s)/assets, including financial reporting and, if required, independent examination or audit. | N/A | Has met all of its responsibilities where it is a sole managing trustee of a local trust or trusts |

THIS ANNUAL GOVERNANCE STATEMENT IS APPROVED BY THE COUNCIL 05/05/2020 AND RECORDED AS COUNCIL MINUTE REFERENCE 2168

SIGNED ON BEHALF OF **WORTH MATRAVERS PARISH COUNCIL**

CERTIFIED BY CHAIR J R BURDEN

R K KHANNA CLERK

