

10/4/2021

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WORTH MATRAVERS PARISH COUNCIL
COVID 19 EXTRAORDINARY CIRCUMSTANCES COUNCIL MEETING
MINUTES 6 APRIL 2021

Present Chairman Cllr J Burden, Vice Chairman Cllr I Bugler, Cllrs R Woolford, C Melville, Mrs. C Vosper,

APOLOGIES FOR ABSENCE Mrs. L Spencer – Duncan, Dorset Councillor Mrs. C Brooks

ADMINISTRATION

2480 The PC noted that from 7 May 2021 public attendance and contribution to Council Meetings will be acceptable.

MINUTES OF THE LAST MEETING

2481 The Draft Briefing and Feedback Notes circulated and published for the 15 January, 2 February and 2 March meetings which had previously been noted by all Councillors were formally accepted and signed by the Chairman as accurate records of decisions and communications .

CLERKS REPORT ON MATTERS ARISING

2482 The next (Annual) PC meeting would be held on the Tuesday 11 May at HXVH at 1930. The Chairman had already given his apologies for absence from this meeting. **Action** Clerk

2483 The Outstanding Action Points arising from the last and previous PC Meetings and Briefings had been circulated and noted. The Clerk updated that the fenced enclosure for the new Mobile Mast in WMCP had been completed and was very tidy. The delay in fully commissioning this new service was understood to be the time taken by the S & S Electricity Company to link across the car park to this new site. Thereafter it is understood the 18 metre high mast erection would take place relatively quickly.

2484 The PC confirmed re Minute **2460** a donation cheque was to be signed of £1000 to the Corfe Castle Pre- School from the 2021-22 budgets. **Action** Clerk

2485 Whilst noting the lower £200 sum donated by LMPC the WMPC confirmed a donation of £250 to assist the Dubber in respect of loss of income encountered with lower advertising revenue during the CV 19 period. **Action** Clerk

2486 The PC agreed to review all Grounds Maintenance Contracts and service provision in a new tendering exercise for 2022-25 in the Autumn 2021. **Action** Clerk

CORRESPONDENCE

2487 The PC noted correspondence from DAPTC confirming that the emergency legislation allowing Virtual Zoom Meetings would not be renewed post 7 May 2021. It was agreed that a full PC meeting would be rescheduled after that date namely 11 May to revert back to the previous situation pre CV19 restrictions. **Action** Clerk

2488 The PC noted and agreed the provision and cost by Secure Alarms for the additional camera at WMCP. This would monitor from the toilet block the central CCTV Island and fencing which when recently damaged was seen as not at presently covered by any camera. **Action** Clerk

2489 The PC considered a n application for Grant for October 2021 Purbeck Film Festival. Whilst from time to time a grant had been given by the PC Cllrs agreed to defer consideration until 2022 when a full Festival would hopefully take place.

2490 The PC noted and agreed for signature by the Chairman the previously circulated Health and Safety 2021 Risk Assessment update including WMPC Use of Village Halls. **Action** Clerk

2491 The PC reviewed correspondence from a local resident of Worth regarding potential car parking and traffic management issues in Worth once lockdown is ended. Many of these had been raised before and

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rejected as unworkable. It was agreed that the best way forward was to invite him to express these views direct to the PC and receive back DC and PC Cllrs responses at the reinstated public discussion period in the May 11 meeting. **Action** Clerk

2492 A request from the Worth Church fields working party for a new Wild flower northern border to the Recreation ground was agreed for the narrow strip area not currently mowed.

2493 The PC noted with some concern that a passing visitor had called out an RSPCA inspector as they considered a duck at the Worth pond might be ill. The Inspector arrived at the Duck House and was most direct and assertive to the volunteer lady keeper regarding the need to take this wild animal to a vet. She did so at considerable cost of £150 entailing a 40 mile trip and to be prescribed at some cost, X rays, 5 day antibiotics and a sedative to be given to the duck. It was agreed she should be fully reimbursed and she was thanked for her very unselfish actions. In future all such demands / requests should be directly referred to the Clerk. In postscript the PC would like to thank Ben Young of Nursery Bridge Farm the original provider of the WM pond ducks for his consideration and assistance to this volunteer on following days and in his help resolving problems for this duck. **Action** Clerk

HIGHWAY MATTERS

2494 Cllrs noted that D C Highways recent work on the dangerous state of Banks Hill WM appears to have solved the issue at the BT box. There are ongoing surface deterioration issues in this location

2495 Cllr Woolford raised conditions in Haycrafts lane where the major caravan site will shortly be back in full operation, passing places were limited and the condition of the carriageway with overruns onto verges potholes and surface deterioration were he considered all unsatisfactory. It was noted Mrs. Cherry Brooks the Lead Dorset Cllr for Highways had stated she would be attending the next PC meeting. It was agreed these and other long ongoing highways issues in the WM Parish should be pursued then with her direct **Action** Clerk

PLANNING AND TREE WORK APPLICATIONS

2496 PA6/2020/0544 Applications For: Householder Planning Permission and Listed building consent - : Pond View, Pikes Lane, Worth Matravers, Swanage, BH19 3LQ Proposal: Erect a single storey side extension. Install a glazed door & screen to existing outbuilding

2497 PA 6/2020/0638 Honeysuckle Cottage, Hillbottom, Worth Matravers, Swanage, BH19 3LT Installation of oil tank to rear garden

2498 PA 6/2021/0165 / 0167 Downs Quarry Kingston Road, Langton Matravers Swanage BH19 3JP Application to vary Conditions 9, 20, 21 & 22 of planning permission/2013/0592 (Variation of Conditions 2 & 18 of planning approval 6/2011/0694 to extend the end date of the developments to 30 September 2026 and to change the Phasing and Working Scheme) to change the end date of the development and to extract the stone from the soil and overburden storage area in the Extension Quarry Application to vary Conditions 20, 21 & 22 of planning permission 6/2013/0593 (and to change the Phasing and Working Schemes) to change the end date of the development and the working plans to all soil and overburden storage. The PC has previously expressed concerns about the significant extension of time (5 years) for the proposed reinstatement of many such quarried areas.

2499 In detail the PC had no objections to all these applications. **Action** Clerk

2500 A general complaint was that the information provided by the Planning Authority namely using a link to their web site was inadequate with drawings available there out of scale and some printing across multiple A4 printout pages. The PC agreed the Chairman should formally complain that for a Second Tier Authority original drawings should be sent to the Parish Council for consideration. Applicants always previously provided one such copy for the PC to the previous Planning Authority Purbeck District Council and there seemed no practical reason following removal of CV 19 restrictions why DC should not resume this practice. Representations for support should also be made to other Isle of Purbeck Councils and if necessary the local MP especially in the new role and responsibilities for Dorset Parish Councils as a Statutory Consultee for all Planning Applications. **Action** Clerk

FINANCIAL MATTERS

2501 The 2021 Cash Book Reconciliation. 31 March 2021 was noted (Previously circulated)

2502 The 2020-21 WMPC Budget 31 March provisional outturn had been circulated and was noted

2503. The PC agreed in detail the individual responses to the questions in the Annual Audit 2020-21 Return Governance draft. These were subsequently signed by the Chairman. **Action** Clerk

2504 The following invoices and donations requests received 3 March to 6 April 2021 were agreed and certified for payment with two approved signatures. **Action** Clerk

R Khanna	£	720.68	December Clerk's salary, PAYE, and expenses
WMPC Office	£	66.59	BT Internet and phone,
J D Facilities.	£	628.55	January WM Toilet Cleansing
ITB Gardening	£	560.00	Hedge cutting and grounds maintenance
HXVH	£	44.00	Hire of hall for April and May
Mrs. L Hoad	£	154.03	WM Pond Duck – Vet bill
Secure Alarms	£	351.54	Additional CCTV camera WMCP
Corfe Castle preschool	£	1000.00	Donation to services & facilities for WM children
Dubber contribution	£	250.00	Donation towards extra CV 19 costs

2505 The PC considered and agreed in the light of difficulties caused by the Covid 19 issues to renew for one year under delegated approval the existing 2018-21 Grounds Maintenance (GM) Agreements. These were through a Service Level Agreement with Dorset Council and a contract with ITB Gardening and Tree Care. The PC agreed an additional RPI uplift April 1 to 30 September 2021 of not less than 1% for these two GM agreements 2021-22. **Action** Clerk

2506 **Confidential** The collection of WM & HX Car Park Donations for April 2021 would be by Cllr Woolford and Cllr Vosper.

DISCUSSION AND INFORMATION

2507 The Chairman asked that the Swanage Railway be contacted again regarding crowds gathering in the dark on the bridge by the HX village hall. He had found them almost invisible in the dark. He asked to be raised again if the Railway could provide some temporary warning signs for use on those special occasions. **Action** Clerk

2508 Cllr Vosper as a WMPC representative sitting on the WMVH Management Committee raised a number of issues including possible grant funding for major renovation works planned by the WM Hall Trustees. They were seeking a 50% contribution to their anticipated significant costs for improvements to the village hall and the associated residential unit. The WM Village Hall is a privately run charity and unlike HXVH the PC has no ownership or liability for its funding. Such donations are restricted by legislation and no significant sum would be available with less than £2000 available for all and any external project support in Worth village. **Action** Clerk

2509 The PC agreed to the weed killing proposal for the footpaths in HX. This would take place in May 2021 **Action** Clerk GM Contractor

2510 Cllr Woolford asked to be noted correspondence between a Harmons Cross resident and Cllr Brooks including, Dangerous Footway in Harmons Cross, Unacceptable Road junction at the foot of Langton Hill where it meets the A351, Recurring puddle at the foot of St. Michaels Hill (Swanage side of the Railway line) on the main A351, and a new road surface needs to be laid in Worth village centre where so many potholes have been repeatedly patched.. These items may be raised at the next meeting on 11 May when she as DC Cllr and Lead Member for Highways attends the WMPC. **Action** Clerk

2511 The Chairman confirmed he was shortly to finalise the recommendation of the Worth Playground improvement working group which will include a new zip wire. **Action** Chairman

2512 Cllr Woolford indicated that again this year he was seeking assistance from local resident working party to clear and clean up the footpaths in HX. This was anticipated to take 3 hours on a day one weekend and very welcome local volunteers were asked to contact him direct. (477267)