

12/05/2019

Minutes of the Worth Matravers Parish Council Meeting held in Worth Matravers village hall on Tuesday 7 May 2019.

PRESENT Cllrs J Burden (Chairman), Cllrs, R Woolford, Mrs. C Vosper, I Bugler, Mrs. L Spencer-Duncan

ABSENT. DC Cllr Ms. C Brooks

#### ELECTION OF CHAIRMAN AND VICE CHAIRMAN

**1862** Cllrs Burden and Bugler were proposed for 2019-20 as Chairman and Vice Chairman respectively by Cllr Woolford and seconded by Cllr Vosper. These nominations were agreed by all present.

#### PUBLIC DISCUSSION PERIOD

**1863** This item allows suspension of the meeting to allow any person present to raise or discuss items raised. There were no members of the public present or items raised.

**Declarations of Interest:** None

#### ADMINISTRATION

**1864** The Chairman welcomed all Councillors as present as elected for the five years 2019-2024. An additional future agenda item Dorset County Report would follow Declarations of interest. Mrs. C Brooks the newly elected DC Councillor would on this item have the specific opportunity to report and respond back on behalf of the DC Administration and to questions from Parish Councillors.

#### MINUTES OF THE LAST MEETING

**1865.** The Draft Minutes of the Council meeting held on Tuesday 2 April 2019 had been previously circulated. Cllr Bugler proposed and Cllr Vosper seconded acceptance of these Minutes and these were passed by all Councillors present as a true and accurate record. The Minutes were signed by the Chairman.

#### CLERKS REPORT ON MATTERS ARISING

**1866** The Action Points arising from the last and previous meetings were noted. Cllrs noted that the 1 May Clerks letter to the Chief Executive of the new Dorset County raising DWP issues had not yet been acknowledged.

**1867** The Chairman confirmed the contractor was trying to source replacement parts for the hand dryer in the WM car park. These had been quoted as 8 – 10 weeks delivery time after the sole importers sorted out their ordering system. In the meantime the PC would purchase a new dryer and hold the remaining one when repaired as a spare. **Action** Clerk

**1868** The Clerk reported back on the condition of the rear fence of the WM car park and it was agreed to fund a post and wire replacement of this section. It was agreed to go ahead on the basis of the previously agreed landscape works contract costs. **Action** Clerk

#### CORRESPONDENCE

**1869** The PC noted and objected to the DC Officers decision to reduce the consultation period for responses on planning applications in Purbeck from 28 days to 21 days after the once weekly DC dispatch.. Town and Parish Councils were now the main accessible places for local residents to make direct representations to elected Cllrs on PA's and the new timescale would prohibitive. It was agreed that this reduction should not be accepted. . It was agreed to seek common purpose with all the other SE Purbeck Councils at the next Chairs meeting on 14 May. **Action** Clerk

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**1870** The PC noted the ongoing repair parts being sourced for equipment at the HX play area. The PC had financially supported this play area in the past. It was agreed it would consider grant aid for such repairs and for improvements and additions being muted for an additional small childrens equipment area. Cllrs also supported reinforcing with further facilities the WM play area and would welcome ideas originating from interested families of smaller children for new playground equipment for HX & WM. Cllr Vosper was concerned that inclusiveness should be further built into childrens playgrounds with if possible facilities for disabled, mobility handicapped or wheelchair users. **Action Clerk**

**1871** The PC had no objection to the use of the WM car park as a staging point, as last year, for the Julia House Charity walk Sat 8 June. **Action Clerk**

**1872** The PC noted the continuing representations for CCTV and other measures from immediate residents by the HX car park. It was agreed to clarify the size and possible layouts of the car park to see whether a similar pole demarcation system to WMCP would serve the twin purposes of organising a consistent layout and inhibiting joy riding. **Action Clerk**

## HIGHWAY MATTERS

**1873** Cllr Woolford reported that DC Highways maintenance operative teams were scheduling footpath repairs using the Dorset for You web site reporting system. Although no direct link to the required DC highway may be obvious this system is used to programme work schedules for the maintenance gangs and should be used to report defects. **Action Clerk**

**1874** Cllrs were concerned about speeding on the Kingston to Langton road which although a national 60 mph speed limit has bends and close by properties especially at Gallows Gore where these vehicles are creating a danger and a nuisance. One motorcycle in particular regularly goes up and down a number of times in the evening. The Police should be asked if they would look into this problem. **Action Clerk**

**1875** The Chairman reported back that the subsidence from the water leak by the Old School house in Worth village was continuing and he had exported it direct to Wessex Water who had thought it had been fixed following earlier reports last October.

**1876** Cllr Woolford brought up the state of the road opposite Downshay on the cottages side of the carriageway where he considered maintenance pothole infilling was essential.

**1877** Cllr Woolford asked that DC provide as promised by officers last year a schedule of weed killing and verge maintenance on the parish roads, especially along the A351, Haycrafts lane and the approach roads from Kingston and Langton Matravers to Worth village. The Parish could then programme in carrying out further highway amenity maintenance on these environmentally sensitive local routes. **Action Clerk**

## PLANNING AND TREE WORK APPLICATIONS

**1878 PA 6/2019/0191** Valley View, Valley Road, Harmans Cross, Swanage, Bh19 3DZ. Erect fencing. No Objections

**1879 PA 6/2019/0142** (revised site plan) Bramble Cottage, Hillbottom, Worth Matravers BH19 3LT. Two storey extension to existing. No Objections

**1880 PA 6/2019/0183** Mayflower, Valley Road, Harmans Cross, BH20 5HU Demolition of the existing bungalow and replace with a new dwelling, outbuilding and garaged. No Objections

**1881 PA 6/2019/0282** Grand Banks, 16 Newfoundland Close, Worth Matravers, Swanage, BH19 3LX Single storey rear extension . No Objections

## FINANCIAL MATTERS

**1882** The 2018-19 PC Accounts and Reconciliation 31 March 2019 were noted.

**1883** The 2019-20 W MPC Budget and 2018-9 Expenditure statement was noted. Cllr Vosper was agreed to as an additional signature for the PC Santander current account. **Action Clerk**

**1884** The PC noted the NJC Salary award report 2019-20 and agreed the Clerk's scale as from 1 April

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**1885** The PC noted receipt of additional Community Infrastructure Payments (CIL) received from DC and the CIL outturn income and expenditure report for 2018-19.

**1886** The PC confirmed the appointment of Mrs. J Hardy as Internal Auditor. They noted receipt of her IA report which contained no qualifications.

**1887** The PC considered each item in detail and agreed that the Chairman to sign off the Governance Statement in the 2018-19 Annual Audit Return. **Action** Clerk

**1888** The PC noted the 2018-19 Annual Audit Draft Return Accounting Statement figurers for confirmation and signature by the Chairman at the 4 June PC meeting. **Action** Clerk

**1889** The PC reviewed and agreed the 2019 Review of Statement of Internal Controls and Risk Assessments. These were signed by the Chairman.

**1890** Payment of invoices received and checked 3April -7 May 2019

DAPTC	£ 258.41	Subscriptions and guides
R Khanna	£ 742.87	Clerk's salary PAYE, and expenses
WMPC Office	£ 53.00	Office BT Internet and phone
R Woolford	£ 96.00	HXCP Signs
J D Facilities.	£ 628.55	WM Toilet Cleansing
HXVH	£ 17.00	Committee Room rental
ITB Gardening	£ 751.00	Grass cutting
Secure Alarms	£ 1836.00	WMCP CCTV
Burden Building Services	£ 93.60	Premises repairs

**1891** **Confidential Minute**. Cllr Woolford would collect the HX car park donations from 7 May and Cllr Burden from WM car park. There would be a greater need to share monthly collections as collectors were unlikely in the coming months to be present to completely allocate time for the whole of the monthly period.in May June and July 2019.

#### PERIOD OF DISCUSSION AND INFORMATION

**1892** The Chairman raised the need to get Chapmans Pool returned to the formal Dorset Beach Cleaning schedules. It had been removed when the access way was stopped by bank erosion but a new vehicle access route in was now available so this collection point should be added back. **Action** Clerk

**1893**Cllr Vosper reported back from the last meeting she had attended at the Worth Village Hall Management Committee. She felt three was a much more positive and dynamic approach to providing events and opportunities for local people to attend. They were providing Minutes and would address the lack of the formal annual report to the PC now outstanding over the last two years.

**1894** The Chairman reported he had referred the siting request from SSE for a new pole to the Church Council who were the owners of West Burton field.

**1895** Cllr Bugler showed how the central waste bin access in the WM car park was blocked by cross timbers It was agreed to cut these off to give clear access to all the posting slots. The car park was suffering from a large quantity of overfill waste which he had cleared but a new larger bin was necessary. It was agreed to chase up DWP for an answer to the long standing request for more refuse and recycling facilities at this car park It was agreed to go back to DWP for a response. **Action** Clerk

**1896** Cllr Bugler reported back from the NT meeting with interested parties on the Codes of Conduct and Activity management of visitors to their coastal cliff areas. The NT confirmed no approvals for organised activity were given for the Seacombe cliff areas.

**1897** The Parish Council formally thanked Mrs Sheila Johnson and her volunteer team for the maintenance of the Worth village Withy Bed . The planting and maintenance work carried out had resulted in the provision of a visually very pleasing local feature of the Worth village centre. **Action** Clerk

The meeting closed at 9.03 pm. Roger Khanna Parish Clerk