

27/10/2021

**WORTH MATRAVERS PARISH COUNCIL  
COVID 19 EXTRAORDINARY CIRCUMSTANCES  
COUNCIL MEETING  
MINUTES 5 OCTOBER 2021**

Present, Chairman Cllr J Burden Vice Chairman Cllrs I Bugler, C Melville, Mrs. C Vosper, R Woolford  
APOLOGIES FOR ABSENCE Mrs. L Hemmings

Declaration of Interest. 6b 7 c Cllrs Burden and Bugler 4d 7c both Cllrs were absent for item 7c

**PUBLIC DISCUSSION PERIOD**

**2648** The resident of Moonfleet made a presentation in support of his revised planning application proposals. All Cllrs took the opportunity of viewing the plans on his tablet as the DC web site was down. Cllrs were generally happy with the revised proposals as they felt there was a considerable reduction in impact over the original they had previously considered and objected to. The felt the new scheme was a bit of an improvement on the existing development

This Discussion period ended at 19.48hrs

**MINUTES OF THE LAST MEETING**

**2649** The draft Minute of 7 September was formally accepted by all Cllrs as proposed by Cllr Vosper and seconded by Cllr Woolford. It was signed by the Chairman as accurate records of their decisions and a summary of their communications. **Action** Clerk

**CLERKS REPORT ON MATTERS ARISING**

**2650** The Outstanding Action Points arising from the last 5 September and previous PC Meetings briefings had been circulated and were noted. The Clerk giving an update where appropriate

**2651.** The PC noted and agreed the new web site proposal (**2234**) and noted that updated Financial Regulations, Standing Orders, and Codes of Conduct would form part of the new site. These would be for agreement at the next meeting, for formal adoption 7 December. **Action** Clerk

**2652** Cllrs noted revisions to the Invoice to SSE (**2605**) had been agreed and a bank transfer to WMPC would shortly take place. The additional time spent by the Clerk had been accepted for payment by SSE and a reflected honoraria to the Clerk was agreed

**DORSET COUNCIL ITEM**

**2653** No Outstanding Dorset Council issues were raised.

**CORRESPONDENCE**

**2654** Cllrs noted the letter from the complainant that he was fully satisfied his parking complaint at the HX village hall had been resolved. He had thanked the PC for their contribution and assistance

**2655** The resignation of Mrs. Spencer- Duncan and the. Notice of Councillor Vacancy was noted

**2656** A discussion and decision on new Worth Matravers play equipment was deferred to a future meeting.

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**2657** The PC noted the request for cutting down of Worth Playing Field top margin and would instruct the contractor to do so as soon as practicable, **Action, Clerk**

**2658** All Cllrs noted the requirement for the PC Cllrs to make a personal Digital Registration of Interests. Links had been provided to the external site from DAPTC and it was hoped these would be completed and sent back in by all Cllrs the near future **Action, Cllrs**

**2659** Cllrs agreed a Proposed Motion to DAPTC AGM 'That DAPTC arranges for a full scale paper copy of planning applications to be made available to Parish and Town Councils with the applicant at their cost supplying them direct the copy'. **Action, Clerk**

## HIGHWAY MATTERS

**2660** The PC noted that action to address the Return of Van and caravan Old Look Out Kingston to Worth road was in progress from Dorset Council

## PLANNING AND TREE WORK APPLICATION

**2661** The New Dorset Council Planning application procedure was considered unsatisfactory as per the motion to DAPTC AGM.

**2662** P/HOU/2021/03487:Erect two storey front and rear extensions and single storey dining room extension with skylight. :Moonfleet Winspit Road Worth Matravers BH19 3LW No Objections **Action, Clerk**

## FINANCIAL MATTERS

**2663** The 2021 Cash Book Reconciliation. 31 August as previously circulated was noted

**2664** Cllrs noted the receipt of the Annual Governance and Accountability Return 2020-21 and the part 3 SBA PKF Completion of the limited assurance review for Worth Matravers Parish Council for the year ended 31 March 2021-The External Auditors had no observations This would be advertised on the web suite and the PC noticeboards **Action, Clerk**

**2665** Cllrs noted the timetable for Grass cutting & Kerbside contracts April 2022-25 +2 and General Building Maintenance and Repair and associated minor work contracts April 2022-27 was to be out to Tender October, for decision 7 December 2021 for start on site April 2022 **Action, Clerk**

**2666** Agreement to payment of Invoices received and checked 8 September - 5 October

R Khanna	£	836.99	Clerk's salary, PAYE, and expenses
WMPC Office	£	66.59	BT Internet and phone,
J D Facilities.	£	628.55	July WM Toilet Cleansing
ITB Gardening	£	864.00	Grass cutting and grounds maintenance
Secure Alarms	£	278.40	CCTV repairs
PKF Littlejohn	£	408.00	Audit fee
L Hoad	£	160.00	Worth duck expenditure

**2667 Confidential.** The collection of WM & HX Car Park Donations for September 2021 would be by the Chairman and Cllr Melville as the former was away for the next week.

## DISCUSSION AND INFORMATION

**2668** Cllr Melville raised the need for a 20 mph limit in Worth village. He was updated by the Clerk on previous attempts by the PC to get Dorset County as the Highway Authority to do so

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**2669** Cllrs raised again the ongoing failure to fill potholes in roads in Worth especially in the centre of the village down to Hill Bottom They were especially concerned at a report from one PC Cllr of noting a recent comprehensive filling of minor potholes in a cul de sac street in Little Stoke **Action**, Clerk

**2670** Cllr Woolford raised again his concerns at the flooding around the entrance to the caravan park in Haycrafts lane where he felt a simple gulley provision and connection by Dorset Council Highways would prevent re occurrence in future. **Action**, Clerk

The meeting ended at 2016hrs. The next PC meeting is scheduled for the 2 November to be held as an Open Meeting with a Public Discussion period and general permitted attendance at HXVH.

**Roger Khanna. Parish Clerk** [worthmatraversparishclerk@gmail.com](mailto:worthmatraversparishclerk@gmail.com)

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